



Please fill out form in Adobe Acrobat,  
print, sign and fax to Nancy Kreiter at:  
**504.729.2548**

# E-Commerce Sign-Up Form

*If filling out with pen, please PRINT in ALL CAPITAL letters.*

Customer Name: \_\_\_\_\_

Customer Account Number: \_\_\_\_\_

## Contact Information

Name: \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

## E-Mail Address for Order Confirmations *(Two are recommended.)*

Primary: \_\_\_\_\_

Secondary: \_\_\_\_\_

## E-Mail Options *(Check the Following Box(es) if You Would Like to Receive Electronic Invoices & Statements Via Email).*

Please E-Mail Invoice, to Primary: \_\_\_\_\_  
and Secondary: \_\_\_\_\_

Please E-Mail Monthly Statement, to Primary: \_\_\_\_\_  
and Secondary: \_\_\_\_\_

## Requested Security / Login Information *(Use a Min. of 5 & a Max. of 10 Alphanumeric Characters for User Name & Password.)*

User Name: \_\_\_\_\_

Password: \_\_\_\_\_ Confirm Password: \_\_\_\_\_

You Will Be Notified of User Name and Password Approval Under Separate Cover.

\_\_\_\_\_  
Name Signature Date